

INDIANA COMMUNITY THEATRE ASSOCIATION / AACT FESTIVAL 2019

Hosted by Community Theatre of Terre Haute

February, 22nd, 23rd, & 24th, 2019

1. The Festival is open to any amateur community theatre company, including children's theatre, that has been organized in the state for at least one year, and has produced at least two (2) shows within the past year. In the Festival cycle years it is the responsibility of each company to read the AACT Fest Handbook at www.aact.org. Each theatre may enter only one production in only one state in any given festival cycle.
2. Not permitted to perform are actors who are active members of Actors Equity, AFTRA, SAG, etc. All participating actors will be required to sign the Affidavits of Eligibility.
3. Each participating entrant must be a paid member of the Indiana Community Theatre Association (ICTA) for the Festival year. (For the company or companies proceeding on to Regional or National additional requirements are necessary.)
4. Productions may be a 60-minute cutting of a full-length play or musical, a one-act, or any performance of a theatrical nature.
5. The total length of each individual production, including introductions, scene changes, and curtain calls may not exceed (60) minutes. Anything, which brings the audience into the world of the play (music, sound, movement, lights, etc.), will begin the sixty-minute performance time. The complete cessation of such will complete the timing period. If a set-up or strike is intended to set mood, establish character, or entertain the audience in any way, it will be considered part of the sixty-minute performance time. The total set-up time shall not exceed ten (10) minutes, with a 10-minute for strike.
6. Each participating company is required to submit the Company Entry Information - Form T1 and the Company Entry Form by **January 21st, 2019**.
Form T1 must be completed online and can be found at ictaindiana.org.
7. Each participating company is required to submit the following by **January 27th, 2019** (May be hand delivered to Tech Meeting).
 - a) Form T1 - AACTFest 2019 Entry Information (**submitted online at ictaindiana.org**)
 - b) Form T2 - Warranty of Company Compliance
 - c) Form T3 - Affidavit of Actor Eligibility for **each** actor performing
 - d) Form T4 - Technical Information (**submitted online at ictaindiana.org**)
 - e) Completed ICTA Company Entry Form
 - f) Four (4) copies of the script as it is to be performed. Remember, photocopies are illegal and aren't to be used unless material is original or rented. All productions must be performed in the same form at all festival levels
 - g) Completed individual company member registration forms for **each** company member
 - h) Registration fee for **each** participating company member
 - i) Company entry fee of \$25.00
 - j) Company membership in ICTA (for non-paid-members a membership fee of \$40.00 must be included) **ALSO, A festival fee** equal to the amount of the lowest AACT Organizational membership made payable to AACT (prior to state festival only or at the time of appointment). This fee is waived for AACT members. Organizational membership in AACT is required at the regional level; the festival fee paid at the state festival will be applied to AACT membership if requested by the company during the membership year in which paid. The festival fee is not required for showcase productions that are ineligible to proceed.
 - k) Program information of all Cast & Crew. (Please submit through website - ictaindiana.org)
8. Deadline for company entries is **January 21st, 2019** with the drawing for time and placement to take place at the **January 27th, 2019** ICTA Board/Tech Meeting, with attention to preferences and program balance. **All companies are required to have a representative attend this January 27th, 2:00 PM, ICTA Tech. Meeting** in Terre Haute at Community Theatre of Terre Haute, 1431 S. 25th Street. Further information concerning the set-up working spaces & schedules will be explained at this meeting.
9. General lighting & sound equipment will be available, and will be explained at the Tech Meeting. All other set pieces and special effects must be provided by the entrant. Stage tech time will be provided at the January 27th meeting and again for 80 minutes during the weekend schedule, unless otherwise noted.
10. Three adjudicators will publicly respond immediately after each performance.
11. Trophy awards will be given in the following categories: Two for Outstanding Production of a play and/or musical (only one if there are less than 4 entries in the festival), and one 2nd place; two for Outstanding Performers; two for Outstanding Supporting Performers; and one for Outstanding Director. Note: adjudicators may issue special certificate awards. The stage managers may also present a "techie award" for the most organized, cooperative & best functioning company.
12. The House rules of the Host Theatre will apply as pertains to unloading/loading, backstage rules, smoking areas, food, etc. Any questions of procedure will be referred to the AACT/FEST handbook. Packets for each participating company will include